



**AGENDA**  
**Water Pollution Control Authority Meeting**  
**Tuesday, January 16, 2018**

**Council Chambers**  
**6:00 PM**

1. **ROLL CALL**
  2. **APPROVAL OF MINUTES**
    - Regular Meeting – May 8, 2017
    - Regular Meeting – May 15, 2017
  3. **SPECIAL GUESTS:**
    - Woodard & Curran, Jonathan Bilmes WPC Upgrade Project
  4. **OLD BUSINESS**
  5. **NEW BUSINESS**
  6. **ITEMS FOR DISCUSSION**
  7. **MISCELLANEOUS**
  8. **ADJOURNMENT**
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**ENFIELD TOWN COUNCIL**  
**Acting in its capacity as**  
**WATER POLLUTION CONTROL AUTHORITY**  
**MAY 8, 2017**

A meeting of the Water Pollution Control Authority was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, May 8, 2017. The meeting was called to order at 5:30 p.m.

**ROLL-CALL** –Present were Commissioners Arnone, Bosco, Cekala, Davis, Deni, Edgar, Kaupin, Lee, Ludwick and Szewczak. Commissioner Falk was absent. Also present were Town Manager, Bryan Chodkowski; Town Clerk, Suzanne Olechnicki; Director of Finance, John Wilcox; Director of Public Works, Jonathan Bilmes and Chief of Police, Carl Sferrazza

**APPROVAL OF MINUTES**

**MOTION #6264** by Commissioner Cekala, seconded by Commissioner Deni to accept the minutes of the December 19, 2016 Regular Meeting.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6264** adopted 10-0-0.

**OLD BUSINESS**

Item A. will remain on the table.

**NEW BUSINESS**

There were no New Business items on the agenda.

**ITEMS FOR DISCUSSION**

**MOTION #6265** by Commissioner Edgar, seconded by Commissioner Szewczak to move Item 5A to Miscellaneous.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6265** adopted 10-0-0.

**MISCELLANEOUS**

**RESOLUTION #6266** by Commissioner Lee, seconded by Commissioner Szewczak.

WHEREAS, the Enfield Water Pollution Control Authority values the opinions and comments of its constituents; and

WHEREAS, in accordance with Section 86-52(f) , the Enfield Water Pollution Control Authority must hold a public hearing on the proposed sewer service fees and rates for the upcoming fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Enfield Water Pollution Control Authority shall conduct a public hearing in the Town Council Chambers at Town Hall, 820 Enfield street, Monday, May 15, 2017 at 6:50 p.m. on the proposed sewer service fees and rates for fiscal year 2017/2018.

Commissioner Edgar questioned what the rates are, and Mr. Wilcox responded the rates have not changed from last year.

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6266** adopted 10-0-0.

### **ADJOURNMENT**

**MOTION #6267** by Commissioner Lee, seconded by Commissioner Deni to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6267** adopted 10-0-0, and the meeting stood adjourned at 5:35 p.m.

Respectfully submitted,

Suzanne F. Olechnicki  
Town Clerk  
Clerk of the Council

Jeannette Lamontagne  
Secretary to the Council

**ENFIELD TOWN COUNCIL**  
**Acting in its capacity as**  
**WATER POLLUTION CONTROL AUTHORITY**  
**MAY 15, 2017**

A Public Hearing of the Water Pollution Control Authority was called to order by Chairman Kaupin in the Council Chambers of the Enfield Town Hall, 820 Enfield Street, Enfield, Connecticut on Monday, May 15, 2017. The Hearing was called to order at 6:50 p.m.

**ROLL-CALL** –Present were Commissioners Arnone, Cekala, Deni, Edgar, Falk, Kaupin, Lee, and Szewczak. Commissioner Bosco, Davis and Ludwick were absent. Also present were Town Manager, Bryan Chodkowski; Town Clerk, Suzanne Olechnicki; Town Attorney, Christopher Bromson

Chairman Kaupin read the notice of Public Hearing, which was published in the Hartford Courant on Tuesday, May 9, 2017 as follows:

**TOWN OF ENFIELD**  
**LEGAL NOTICE - PUBLIC HEARING**  
**MONDAY, MAY 15, 2017**

“The Enfield Town Council, acting as the Water Pollution Control Authority will hold a Public Hearing in the Enfield Town Hall, Council Chambers, 820 Enfield Street, Enfield, Connecticut on Monday, May 15, 2017 at 6:50 p.m. on the Proposed Sewer Service Fees and Rates for Fiscal Year 2017/2018.”

Chairman Kaupin announced the ground rules for the public hearing and invited comments from the public.

As there were no comments from the public, Chairman Kaupin closed the Public Hearing at 6:55 p.m.

The Special Meeting of the Water Pollution Control Authority convened at 7:00 p.m.

**OLD BUSINESS**

Item A. will remain on the table.

**NEW BUSINESS**

There were no New Business items on the agenda.

## **ITEMS FOR DISCUSSION**

**MOTION #6269** by Commissioner Szewczak, seconded by Commissioner Edgar to move Item 5A to Miscellaneous.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6269** adopted 8-0-0.

## **MISCELLANEOUS**

**RESOLUTION #6270** by Commissioner Arnone, seconded by Commissioner Cekala

WHEREAS, in accordance with Chapter 103, Section 7-255 of the Connecticut General Statutes, the Enfield Sewer Authority held a public hearing on May 15, 2017 at 6:50 p.m. in the Council Chambers of the Town Hall, 820 Enfield street, Enfield, Connecticut, hearing comments on the proposed 2017-2018 Sewer Service Fee Schedule.

THEREFORE, BE IT RESOLVED, the Enfield Sewer Authority does hereby adopt the Sewer Service Fee Schedule, attached hereto as "Attachment A".

Upon a **ROLL-CALL** vote being taken, the Chair declared **RESOLUTION #6270** adopted 8-0-0.

## **ADJOURNMENT**

**MOTION #6271** by Commissioner Falk, seconded by Commissioner Szewczak to adjourn.

Upon a **SHOW-OF-HANDS** vote being taken, the Chair declared **MOTION #6271** adopted 8-0-0, and the meeting stood adjourned at 7:01 p.m.

Respectfully submitted

Suzanne F. Olechnicki  
Town Clerk  
Clerk of the Council

Jeannette Lamontagne  
Secretary to the Council

Appended to minutes of  
May 15, 2017 WPC Meeting  
See Page 2

**TOWN OF ENFIELD  
WATER POLLUTION CONTROL AUTHORITY  
SEWER SERVICE FEE SCHEDULE  
Pursuant to §86-203(2)  
FOR FISCAL YEAR 2017-2018**

**WATER USAGE BASED SEWER RATES**

- Billed water consumption  $\leq 20,000$  \$3.39 per 1,000 gallons
- Billed water consumption  $> 20,000$  \$5.08 per 1,000 gallons

*A seasonal adjustment is made by reducing the daily consumption of potable water for the months of June, July, and August by 7.5%.*

*Minimum bill of \$13.00 will be assessed for all accounts using less than 3,835 gallons quarterly.*

**SEWER USAGE BASED RATES  
(FOR SEWER USERS WITH SEWER METERS)**

- Significant users with sewer meters: charges will be computed by multiplying the quarterly volume of sewerage by \$5.08 per 1,000 and billed quarterly.

**PRIVATE WELL BASED RATES**

- Well Users will be charged quarterly based on the average consumption by user classification:

Residential and small non-residential	12,780 gallons per quarter for FY17/18
Commercial and industrial	45,000 gallons per quarter for FY17/18

*Interest will be charged on delinquent accounts at the rate of 1-1/2% per month, with a minimum charge of \$2.00, as provided by statute. Appeals for such charges must be filed within 30 days after the mailing of the bills. NOTE: Sewer Fees are the responsibility of the property owner.*

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**SEWER CONNECTION FEES**

\$3,000\* per EDU

*\*Houses and commercial/Industrial buildings built prior to January 1, 2014 and were not connected to the Town of Enfield Sanitary Sewer System as of January 1, 2014 will be charged pursuant to the WPCA policy on Sewer Connections.*

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## OTHER FEES

<b>Inspection Fee:</b>	\$100 per occurrence for any new construction, replacement, renovation or repair work during published business hours (\$300 per occurrence for nights, holidays, and weekends)
<b>Sewer Meter Reading Charge:</b>	\$50 per reading (quarterly) of non-Water Company meters
<b>Septage Disposal Permit:</b>	\$100 per year for each registered septage hauler
<b>Septage Disposal Fees:</b>	\$60 per 1,000 gallons based on full truck capacity of residential septage \$80 per 1,000 gallons based on full truck capacity of industrial/commercial septage \$10 per discharge for sewage from recreational vehicles (campers)
<b>FOG Inspection Fee:</b>	\$50 per inspection visit (no more than monthly)
<b>Industrial Groundwater Remediation Discharge:</b>	\$250 per quarter